

Approved Minutes

Regular meeting of the Fremont County Library System Board of Trustees held **December 6, 2023**, at 9:30 a.m. in person at the Dubois Library and via Zoom.

Present: Board Members: Kristen McClelland, Perry Cook, John Angst, Carrie Johnson, Marta Mossburg; Library Director Anita Marple, Commissioner Mike Jones

Call to order and welcome to visitors by Carrie Johnson at 9:34 a.m.

1) **Approval of Agenda**

John Angst motioned to approve. Passed.

2) **Approval of Consent Agenda**

A. Regular board minutes—November meeting

B. Record of Financial Statements & Actions

- Wyoming Community Bank: \$ 245,733.24 (11-29-23)
- WSL Combined Interest Fund: \$ 329,130.17 (11-10-23)
- Tax Distribution—November: \$ 108,589.09 (11-13-23)
- Cash Reserve: We have \$200,000 from the Fremont County Cash Reserve Fund included in our WCB total.

C. Approval of Bills & Signatures

Perry Cook moved to approve. Passed.

3) **Correspondence**

Anita Marple discussed a new email from Ginger Bennett noting that we had not responded to her prior letter.

Perry Cook moved that we add to Section 5 of Policy and Procedures:

- a) Any correspondence to the Library Board be forwarded to the Library Director.
- b) Any correspondence directed to an individual on the Library Board be forwarded to the Chair, who will then forward to the Library Director.
- c) The Library Director will respond within two weeks.
- d) The Library Director will keep a record of all correspondence.

Kristen McClelland motioned to amend prior motion so that section c) reads: Library Director will respond as soon as possible but no longer than two weeks. Passed.

Perry Cook's motion passed.

4) **Public Comment**

Becky Packer of Lander from the Fremont County Library Association said she was there to support the Library Board's work.

5) **Reports Roundtable**

A) Commissioner Update

County Commissioner Mike Jones said that the Commissioners set up a fee schedule for FOIA requests given the increase in their number. The Commissioners will waive the \$50 for county residents for simple requests. Others will be billed by the hour for more complicated requests. Those items are out for public review.

He said the commissioners will be reinstating public comment at their meetings and that Clarence Thomas is putting together guidelines.

He said it was important to pay attention to the upcoming legislative session.

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B) Director and Assistant Director Reports.

Anita Marple said a Rural Access Equity Program from the company Candid is funding a program at the Lander Library that allows all county nonprofits to have access to and training for grant writing and research software on the Foundation Directory database.

She said bills to watch for the upcoming legislative session include those pertaining to the property tax and one that would remove legal protections for libraries, schools and museums re: sexually explicit material.

6) Unfinished Business

A) Internet Use Policy-discussion

B) Internet Filtering -discussion with Kevin Schultz

Perry Cook moved to not filter at this time. Perry Cook moved to withdraw her motion.

Kristen McClelland motioned that we hold a work session ASAP in the new year to hammer out Internet Use policy and filtering questions. Passed.

C) Collection Development Process

Anita Marple described the process and read current procedures.

7) New Business

A) Approval of Holidays and Closures 2024

Tabled until the January Meeting.

B) Riverton Branch – Commissioner Thomas’ Comments on Safety

Anita Marple said she would be meeting on 12/19/23 with County Commissioners re: safety.

C) American Library Association – information

Anita Marple said the Library Foundation, not public money, funds her membership to ALA. The Foundation also funds the WLA memberships for our staff. She said the County Library System is not affiliated with the ALA. She said she has been a member for a decade and that it is a professional association that provides training and networking opportunities for members. She said she sees “no rational basis for disaffiliating” from it.

D) Library Bill of Rights-discussion, reaffirmation

Perry Cook moved to reaffirm the Library Bill of Rights from the ALA. Perry Cook withdrew her motion.

E) Public Comment

No motions or changes to policy following discussion.

F) Updated Organizational Chart

No action needed.

Carrie Johnson adjourned the meeting at 12:36 p.m. Next meeting on January 3, 2024, at the Lander Library and via Zoom.