

Approved Minutes

Regular meeting of the Fremont County Library System Board of Trustees held October 4, 2023, 9:30 a.m. in person at the Lander Library and via Zoom Meeting.

Present: Board members: Carrie Johnson, John Angst, Kristen McClelland, Perry Cook, Marta Mossburg; Director Anita Marple and Assistant Director Shari Haskins

- 1) Call to Order & Welcome to Visitors by Carrie at 9:31AM
- 2) Executive Session

Kristen motioned to go into executive session for the purpose of discussing a personnel issue at 9:37AM.

John motioned to leave the executive session at 10:15 AM.

Kristen motioned to grant an exit interview regarding the personnel issue at the next board meeting.
Passed.

Marta motioned that Chair Carrie will speak with the chair of the County Commissioners regarding a personnel issue. Passed.

- 3) Approval of Consent Agenda
 - A.) Regular Board Minutes-September meeting
 - B.) Record of Financial Statements and Actions
 - C. approval of Bills & Signatures

Carrie noted we all must sign and return Wyoming Community Bank form to the bank.

John moved to approve the Agenda. Passed

- 4) Correspondence

Carrie read a letter to be sent to Jim Anderson, County Treasurer.

Anita read a letter from a patron.

- 5) Public Comment

Krissy Hernandez, Karen Wetzel, Sarah Reilley, Linda Bebout, Vikkilyn Frank, Carol Kennedy. Pepper Ottman (who said she was there as an individual, not as a member of the legislature), Joan Jones, Kim Fabrizio (who said she was there as an individual, not as a representative of her husband, County Commissioner Ron Fabrizio), Jenny Young, and Sarah Penn (who said she was there as an individual, not on behalf of the legislature) and Taylor Pajunen (who said she represented herself and Wind River Pride) spoke. Krissy Hernandez also submitted testimony for the record.

- 6) Reports Roundtable

Shari shared a verbal report as she did not submit a written one. Perry suggested that she and Anita meet with County Commissioner Thomas regarding the safety of the Riverton Branch

- 7) Unfinished Business

- A) Meeting Room Policy

Three policy changes were made:

1. Added to the last bullet point: "in conjunction with the Fremont County Legal Department and Library Board" to the last bullet point on Page 19.

Full bullet point to read: "The Library Executive Director will make the final decision for situations in question in conjunction with the Fremont County Legal Department and Library Board."

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2. New bullet point added: “Groups reserving a meeting room are expected to obtain parental consent for child attendance if there is mature content presented.”

Carrie motioned to accept the two policy changes. Passed.

3. New bullet point added: “In issuing any publicity for an event groups must state their program(s) are neither sponsored nor endorsed by FCLS.”

Perry Cook motioned to add this bullet point. Passed.

B) Internet Use Policy & Patron Code of Conduct

Perry motioned to change item 11 in Patron Code of Conduct to “Using profanity in common areas.” Passed.

Marta moved to strike “child” from Item 3 in Patron Code of Conduct so that it reads: “Engaging in illegal activities or illicit activities such as alcohol or illegal drugs, public intoxication, vandalism, theft, or viewing pornography.” Passed.

Potential filtering software for computers discussed.

C) Child and Supervision Committee Update

Marta said that Lori Shoopman of the Foster Grandparent Program is seeking recruits to read to children at the library. They would be paid and have a background check done prior to being able to work and would be supervised by Ms. Shoopman. Ongoing.

D) Minutes and Zoom

Marta said she will follow minimalist note taking standard. Board discussed why it would be beneficial to post Library Board meetings online.

8) New Business

A) Veteran’s Day & Thanksgiving closures for approval

Carrie motioned to keep the library open on Nov. 10 and closed on Nov. 11 for Veteran’s Day and approve Sat. Nov. 25 closure so that employees can have the Thanksgiving weekend off.

Passed.

B) Document Retention

Length of retentions was discussed. Management was requested to give the board written guidelines for length of document retention.

C) John motioned that the matter to provide disciplinary action to the director on a personnel issue was discussed and closed. Passed.

Carrie closed the meeting at 1:49 PM.

Next meeting is Wednesday, Nov. 1 at 9:30 AM in person at the Riverton Branch Library.