

## Approved Minutes

**Regular meeting of the Fremont County Library System Board of Directors held on Wednesday, July 5, 2023 in person at the Lander Branch Library and via Zoom.**

**Board Members Present:** Perry Cook, Kristen McClelland, Carrie Johnson, John Angst, and Marta Mossburg. **Also present:** Anita Marple -Director, Shari Haskins - Assistant Director. **Guest:** Cady Shoutis and Sherry Shelley.

The meeting was called to order at 9:30 am by Perry Cook, Chair.

- 1. Approval of Agenda** - Moved by Carrie. Passed.
- 2. Board Member Introductions:** New board member Marta Mossburg and current board members.
- 3. Review of Board Member Ethics & Board Policies & Procedures**
- 4. Approval of Consent Agenda** Moved by John. Motion passed.
  - A. Regular board minutes—June meeting
  - B. Special Budget Hearing minutes 6-7-23
  - C. Record of Financial Statements & Actions
    - Wyoming Community Bank: \$ 498,279.34 (6-30-23)
    - WSL Combined Interest Fund: \$ 363,787.78 (6-28-23)
    - Tax Distribution—June: \$ 107,699.84 (6-12-23)
    - Cash Reserve: We have \$200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
    - Affirmation of approval for \$350,000 check to the FCLS Combined Interest Fund with the Wyoming State Library. Moved by John. Motion Passed.
  - D. FCLS Prepaid Collection Development: Motion: "Approve the Library Director to request transfer of \$35,000 from CIF account to the Lander, Riverton, and Dubois accounts with the Wyoming State Library." made by Carrie. Motion passed.
  - E. Approval of Bills & Signatures
- 5. Correspondence**
  - A. Anonymous letter from Dubois community member re: condition of Dubois grass
- 6. Public Comment** - none
- 7. Reports Roundtable**
  - A. Commissioner Update - not present
  - B. Director & Assistant Director Reports - Shari gave a verbal report for the adult section of the Riverton librarian as it relates to the unhoused visitation to the Riverton Library.
- 8. Unfinished Business**
  - A. Update on new FCLS website project - another update will be forthcoming at the August meeting.



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B. Update on Request for Opinion—Public Use of Meeting Room Space - No report from Legal

C. Report on policy and procedure communication process to employees

### **9. New Business**

A. Board members complete Conflict of Interest Acknowledgment form

B. Executive session deliberations and notation in the board minutes

C. Memorial leaf for Don Dailey - Make payments to Fremont County Library Foundation and send it to Shari. John agreed to write a letter of condolence to Don's family.

**10. Action Items Update** - August will be board elections for chair, vice-chair, secretary, and treasury. John voiced his appreciation for the work that Perry has done this past year as chair and treat bringer!

**Meeting Adjourned** at 11 am.

**Next meeting:** Wednesday, August 2, 9:30 am in person at the Riverton Branch Library and via Zoom Meeting.