

Approved Minutes

Regular meeting of the Fremont County Library System Board of Directors held on Wednesday April 5, 2023 in person and via Zoom.

Board Members Present: Perry Cook, Kristen McClelland, Carrie Johnson, John Angst, and Sherry Shelley. **Also present:** Anita Marple -Director, Shari Haskins -Assistant Director

The meeting was called to order at 9:30 am by Perry Cook, Acting Chair.

- 1. Approval of Agenda** Kristen moved, motion passed.
- 2. Guest:** none
- 3. Approval of Consent Agenda** John moved, motion passed
 - A. Regular board minutes—March meeting
 - B. Record of Financial Statements & Actions
Wyoming Community Bank: \$ 860,678.62 (3-29-23)
WSL Combined Interest Fund: \$ 13,597.46 (3-10-23)
Tax Distribution—March: \$ 40,550.29 (3-13-23)
Cash Reserve: (No separate FCLS Cash Reserve in FY22-23) We have \$200,000 from the Fremont County Cash Reserve Fund included in our WCB total.
 - C. Approval of Bills & Signatures
- 4. Correspondence -** Text from Pepper Ottman
- 5. Public Comment**
- 6. Reports Roundtable**
 - A. Commissioner Update - none
 - B. Director & Assistant Director Reports
- 7. Unfinished Business**
 - A. Budget process update
 - B. By-laws: Conflict of Interest (Perry) Kristen moved to have the following added to the Policies and Procedures: *In case of personnel issues, a Board Member should recuse himself from both discussion and voting if the person in question is a friend or family member.*
Perry moved to direct Anita to work with the county attorney to create a conflict of interest declaration for board members to sign. Motion passed.
 - C. Library board letter to County Commissioners (John)
- 8. New Business**
 - A. FCLS Unattended Child Policy (Anita) No action needed.
 - B. FCLS Administrative Restructuring Proposal: discussion & action - John moved to *Adopt the proposed Administrative Restructure plan to separate the Library Director & Lander Manager positions effective June 2023 and to remove the Assistant Director position and restore the Riverton Manage position effective December 2023.* Motion passed.
- 9. Action Items Update**

Adjourned at 10:36 am

Next meeting: Wednesday, May 3, 9:30 am in person at the Riverton Branch Library and via Zoom Meeting.